RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
January 11, 2024

Vice-President, Gene Tiedemann, called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present: Managers: Gene Tiedemann, Terry Sorenson, Tom Anderson, Brian Dwight, LeRoy Ose, Grant Nelson, and Allan Page. Staff Present: Tammy Audette, Melissa Bushy, Elaine Rychlock, Erick Huseth, Nate Koland, Tony Olson, Corey Hanson, Lindsey Kallis, and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. A motion was made by Anderson, seconded by Page, and passed by unanimous vote that the Board approve the agenda with the additional agenda item of Houston Avenue, Crookston, MN. Motion carried.

The Board reviewed the December 28, 2023, board meeting minutes. Motion by Anderson, seconded by Dwight, to approve the December 28, 2023, board meeting minutes, as presented. Motion carried.

The Board reviewed the Financial Report dated January 10, 2024. Motion by Dwight, seconded by Anderson, to table check# 41084. Motion carried. Motion by Ose, seconded by Sorenson, to approve the Financial Report dated January 10, 2024. Motion carried.

There was no information yet available to review for the 2023 General Fund as of December 31, 2023. This information will be reviewed at the January 25, 2024, board meeting.

Pennington County confirmed the appointment of Grant Nelson due to the resignation of Dale M. Nelson. Grant Nelson will complete the final year of Dale M. Nelson's 3-year term with the term expiring January 10, 2025. Polk County confirmed the reappointment of Manager Tiedemann, for a 3-year term on the Board. We are awaiting confirmation from Clearwater County on the reappointment of Manager Anderson.

Election of officers was conducted with Vice-President Tiedemann turning the meeting over to Secretary, LeRoy Ose.

Manager Ose called for nominations for President. Manager Page nominated Gene Tiedemann for President. Upon calling for further nominations three times, no further nominations were made. Motion by Page, seconded by Sorenson, for nominations to cease and that the secretary cast a unanimous ballot for Gene Tiedemann for President of the Board. Motion carried.

Secretary Ose turned the meeting over to President Tiedemann to conduct elections for the remaining Board positions.

Nominations were opened for Vice-President. Manager Dwight nominated Terry Sorenson, seconded by Anderson. Manager Page nominated Ose, for the position of Vice-President. There was not a second to this motion. Upon calling for further nominations three times, no further nominations were made. Motion by Dwight, seconded by Anderson, that the secretary cast the ballot for Terry Sorenson for Vice-President of the Board, motion carried with Manager Sorenson voting nay.

Nominations were opened for Secretary. Manager Anderson nominated LeRoy Ose. Upon calling for further nominations three times, no further nominations were made. Motion by Anderson, seconded by Sorenson, that the secretary cast a unanimous ballot for LeRoy Ose for Secretary of the Board. Motion carried.

Nominations were opened for Treasurer. Manager Page nominated Tom Anderson. Upon calling for further nominations three times, no further nominations were made. Motion by Dwight, seconded by Sorenson, that the secretary cast a unanimous ballot for Tom Anderson for Treasurer of the Board. Motion carried.

President Tiedemann reviewed the Advisory Committee members. Motion by Ose, seconded by Page, to approve the Advisory Committee members as proposed and presented. Motion carried.

The position of Delegate and Alternate to the Red River Watershed Management Board (RRWMB) was discussed. Manager Tiedemann stated that Manager Ose is currently the Delegate, just completing his third year of a 3-year term, with Manager Tiedemann as an Alternate, as well as the alternate position vacated by Dale M. Nelson. Motion by Ose, seconded by Anderson, to appoint Manager Grant Nelson to the open Alternate position, Manager Ose as the Delegate to the RRWMB, and Manager Tiedemann as the other Alternate. Motion carried. This will be the first year of a 3-year term for Ose.

Delegates and Alternate to the Minnesota Association of Watershed Districts were discussed. Motion by Ose, seconded by Dwight, to appoint Managers Ose and Tiedemann as Delegates and Manager Page as an alternate. Motion carried.

The Budget/Salary Committee was discussed by the Board. A motion was made by Dwight, seconded by Sorenson, to appoint Managers Dwight, Sorenson, and Page to serve on the Budget/Salary Committee. Motion carried.

The Board discussed representatives on the Grand Marais Creek Joint Powers Board. A motion was made by Page, seconded by Anderson, to appoint Managers Nelson, Tiedemann, and Page to the Grand Marais Creek Joint Powers Board, with Manager Sorenson as an alternate. Motion carried.

The committees for the Joint Ditch 100 and Joint Ditch 101 Joint Ditch Boards were reviewed. Motion by Sorenson, seconded by Page, to appoint Managers Sorenson and Anderson to the JD 2 and Joint Ditch 100 and 101 Joint Ditch Boards. Motion carried.

Discussion was held on the appointment of representatives to the Pine Lake Area and Black River Impoundment Project Work Teams. Motion by Dwight, seconded by Anderson, to dissolve both committees. Motion carried.

Discussion was held on the appointment of representatives to the 20% Flood Reduction Committee. Motion by Sorenson, seconded by Anderson, to appoint Managers Anderson, Ose, and Dwight to the 20% Flood Reduction Committee. Motion carried.

Discussion was held on the appointment of representatives to the Policy Committee and Advisory Committee for the Red Lake River One Watershed One Plan (1W1P). Motion by Dwight, seconded by Ose, to appoint Manager Tiedemann as Delegate and Manager Nelson as Alternate to the Policy Committee and Managers Nelson and Page to the Advisory Committee for the Red Lake River 1W1P. Motion carried.

Discussion was held on the appointment of representatives to the Policy Committee and Advisory Committee for the Thief River One Watershed One Plan (1W1P). Motion by Ose, seconded by Sorenson, to appoint Manager Ose as Delegate and Manager Nelson as Alternate to the Policy Committee and Managers Nelson and Dwight to the Advisory Committee for the Thief River 1W1P. Motion carried.

Discussion was held on the appointment of representatives to the Blackduck Lake Structure Joint Powers Board. Motion by Sorenson, seconded by Page, to appoint Managers Dwight and Anderson to the Blackduck Lake Structure Joint Powers Board. Motion carried.

Discussion was held on the appointment of representatives to the Permit Rules and Regulations Committee. Motion by Sorenson, seconded by Nelson, to appoint Managers Dwight, Page and Tiedemann to the Permit Rules and Regulations Committee. Motion carried.

Discussion was held on the appointment of representatives to the Policy Committee and Advisory Committee for the Clearwater River One Watershed One Plan (1W1P). Motion by Anderson, seconded by Dwight, to appoint Manager Anderson as Delegate and Manager Sorenson as Alternate to the Policy Committee and Manager Page to the Advisory Committee for the Clearwater River 1W1P. Motion carried.

Discussion was held on the appointment of representatives to the Mud River Project Work Team. Motion by Page, seconded by Anderson, to appoint Manager Ose as Delegate and Manager Dwight as Alternate to the Mud River Project Work Team. Motion carried.

Discussion was held on the appointment of representatives to the Policy Committee and Advisory Committee for the Upper/Lower Red Lake One Watershed One Plan (1W1P). Motion by Dwight, seconded by Nelson, to appoint Manager Dwight as Delegate and Manager Anderson as Alternate to the Policy Committee and as an Alternate for the Advisory Committee for the Upper/Lower Red Lake 1W1P. Motion carried.

Discussion was held on the appointment of representatives to the Turtle Connection Cross Lakes Project Work Team. Motion by Anderson, seconded by Page, to appoint Manager Sorenson as Delegate and Manager Anderson as Alternate to the Turtle Connection Cross Lakes Project Work Team. Motion carried.

A motion was made by Ose, seconded by Sorenson, and passed by unanimous vote that the regularly scheduled Board meetings be held at 9:00 A.M. at the Red Lake Watershed District Office on the second and fourth Thursdays of each month for 2024.

A motion was made by Sorenson, seconded by Ose, that the following institutions be designated as depositories for the RLWD: Northern State Bank of Thief River Falls, American Federal Bank, and Edward Jones with the following signatures on the signature cards at the financial institutions: Gene Tiedemann, Terry Sorenson, LeRoy Ose, Tom Anderson, Tammy Audette, and Elaine Rychlock. Motion carried.

The Conflict-of-Interest policy was reviewed by the Board. Motion by Sorenson, seconded by Nelson, to approve the Conflict-of-Interest Policy and have each Board member sign the Conflict-of-Interest policy and return it to staff member, Elaine Rychlock. Motion carried.

The Board reviewed information from the Minnesota Campaign Finance Board and its statement of interest requirements for agency's public officials.

Staff member Corey Hanson and Nate Koland, along with Engineer Tony Nordby, Houston Engineering, Inc., and a staff member from Braun Intertec met on site at the Houston Avenue Project. Additional information will be forthcoming.

Administrator Audette stated that the Clearwater 1W1P is requesting $1,269,742, with the Red Lake River 1W1P, requesting, $688,120 from the FY 22-23 WBIF Supplemental Funds Request. Deadline for submission was January 8, 2024.

Engineer Nate Dalager, HDR Engineering, Inc., was in attendance to discuss Task Order No. 3 for the Final Design of the Chief's Coulee Project, RLWD Project No. 46S. A motion was made by Ose, seconded by Nelson, to authorize the approval of Task Order No. 3 in the amount of $139,095. Motion carried.

The Board reviewed Change Order No. 1 for the Thibert Dam Replacement, RLWD Project No. 50G in the amount of $13,330. A motion was made by Page, seconded by Dwight to approve Change Order No. 1 for the Thibert Dam Replacement, RLWD Project No. 50G. Motion carried. The Board reviewed Pay Estimate No. 2 for the Thibert Dam Replacement, RLWD Project No. 50G in the amount of $13,330, to Olson Construction. Motion by Page, seconded by Anderson, to approve Pay Estimate No. 2 for the Thibert Dam, RLWD Project No. 50G, to Olson Construction. Motion carried.

Administrator Audette indicated that an error was determined in calculating the payment of remaining balance on the Fladeland Ring Dike, RLWD Project No. 129AX, and the Beich Ring

Dike, RLWD Project No. 129AY. A motion was made by Ose, seconded by Sorenson, to approve a payment in the amount of $1,014.78 to landowners, Robert and Nancy Fladeland, RLWD Project No. 129AX, and a payment in the amount of the $1,657.43 to landowners Terry and Sandra Beich, RLWD Project No. 129AY. Motion carried.

Administrator Audette stated that landowner Carol Zammert requested for the Land Rental Agreement for the Euclid East Impoundment, RLWD Project No. 60C, be transferred to her two children, Jacqueline Zammert and Anthony Zammert. Audette stated that the Land Rental Agreement needs to be transferred to allow Zammert to transfer the property into the FSA CRP program. A motion was made by Dwight, seconded by Sorenson, to approve the revised agreement with Jacqueline Zammert and Anthony Zammert, which will expire in 2029. Motion carried.

Staff member, Tony Olson, reviewed RLWD permit no. 23028. The Clearwater County Highway Department has requested an extension with this permit. A motion was made by Anderson, seconded by Page to approve the one-year extension. Morion carried.

The board reviewed the following permits for approval. Motion by Page, seconded by Anderson, to approve the following permits with conditions stated on the permit. No. 232236, Scott Tersteeg, Poplar River Township, Red Lake County; No. 24001, Luckow Farms, Fanny Township, Polk County; and No. 24002, Darin Carlstrom-Polk County Highway Department, Euclid & Angus Township, Polk County. Motion carried.

Administrators Update:

- Staff member, Erick Huseth, will be attending Survey training being offered by MnDOT.
- Administrator Audette will be attending the Red River Basin Commission Conference in West Fargo January 16-18, 2024.

Legal Counsel Sparby stated we have filed our Appeal Brief with the Supreme Court for the Improvement to Polk County Ditch 39, RLWD Project No. 179, and that the Amicus Brief has been filed as well. Dates have yet to be set for the time and location of oral arguments before the Supreme Court.

Motion by Anderson, seconded by Sorenson, to adjourn the meeting to the Red River Basin Commission Conference on January 16, 2024, at 1 pm, at the West Fargo Convention Center, located at 825 East Beaton Drive, West Fargo, ND, 58078. Motion carried.

LeRoy Ose, Secretary