

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
September 26, 2024

President, Gene Tiedemann, called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Managers Present: Gene Tiedemann, Brian Dwight, LeRoy Ose, Grant Nelson, Allan Page, and Tom Anderson. Managers Absent: Terry Sorenson. Staff Present: Tammy Audette, Melissa Bushy, Erick Huseh, Tony Olson, and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. A motion was made by Ose, seconded by Nelson, and passed by unanimous vote that the Board approve the agenda, as presented. Motion carried.

The Board reviewed the September 12, 2024, Board meeting minutes. Motion by Nelson, seconded by Anderson, to approve the September 12, 2024, Board meeting minutes. Motion carried.

The Board reviewed the Financial Report dated September 25, 2024. Staff member Elaine Rychlock discussed the three Edward Jones Certificate of Deposits (CDs) we have coming due in September 2024. One CD matured on September 18, 2024, with the other two CD's maturing on September 27, 2024. A motion was made by Anderson, seconded by Page, to approve the September 25, 2024, Financial Report and the purchase of two CD's at Dakota Heritage Bank in Red Lake Falls, MN: one \$500,000 Certificate of Deposit for 7 months at a rate of 5.17% and the second Certificate of Deposit for \$500,000 for 9 months at a rate of 5.25%. Motion carried.

Staff member Elaine Rychlock presented an invoice for a four-month period of Membership Dues from the League of Minnesota Cities in the amount of \$786.00. The League of Minnesota Cities voted to move to a calendar year starting January 1, 2026. To account for the adjustment, the League's Fiscal Year 2025 budget will be spread over 16 months, instead of 12 months, therefore a four-month membership is presented for approval. Motion by Nelson, seconded by Dwight to approve to pay the invoice in the amount of \$786.00. Motion carried.

Engineer Nate Dalager, HDR Engineering, Inc., and Wayne Johnson, City of Thief River Falls, appeared before the Board for discussion on the Chiefs Coulee Project, RLWD Project No. 46S. Dalager indicated that they are wrapping up the easements and permitting of the project, and would like to consider advertising for bids. Dalager asked whether the bid documents should be on behalf of the District or the City of Thief River Falls. After discussion amongst the group, motion by Dwight, seconded by Ose, that the District will complete the advertisement for bids and hold the contract for construction of the Chiefs Coulee Project, RLWD Project No. 46S. Motion carried.

Discussion was held on the repairs to the Knutson Dam, RLWD Project No. 50F. Taggart Excavating has been on site working on the project.

The Board reviewed Pay Estimate No. 2 to Anderson Excavating for the Elm Lake/Farnes Pool Sluice Gate Replacement, RLWD Project No. 52 in the amount of \$25,915.02. Motion by Ose, seconded by Page, to approve the payment of Pay Estimate No. 2 to Anderson Excavating in the amount of \$25,915.02 for the Elm Lake/Farnes Pool Sluice Gate Replacement, RLWD Project No. 52. Motion carried.

The Board reviewed Pay Estimate No. 1 to Higher Ground/Paul Zavoral Inc. for the Cardinal Ring Dike, RLWD Project No. 129BB in the amount of \$19,201.02. Motion by Page, seconded by Nelson, to approve the payment of Pay Estimate No. 1 to Higher Ground Paul Zavoral Inc. in the amount of \$19,201.02 for the Cardinal Ring Dike, RLWD Project No. 129BB. Motion carried.

The Board reviewed Pay Estimate No. 1 to Olson Construction for the Payment Ring Dike, RLWD Project No. 129BC in the amount of \$65,186.34. Motion by Ose, seconded by Page, to approve the payment of Pay Estimate No. 1 to Olson Construction in the amount of \$65,186.34 for the Cardinal Ring Dike, RLWD Project No. 129BC. Motion carried.

Staff member, Tony Olson, presented pictures and discussed some unpermitted work that has occurred in Section 18, Hill River Township, Polk County. A motion was made by Nelson, seconded by Olson, for Olson to send the landowner a letter notifying him of a written warning. Motion carried.

Staff member, Tony Olson, presented pictures and discussed some unpermitted work that has occurred in Section 4, Emardville Township, Red Lake County. A motion was made by Ose, seconded by Page, for Olson to send the landowner a letter notifying him of a written warning. Motion carried.

The Board reviewed the permits for approval. Motion by Page, seconded by Anderson, to approve the following permits with conditions stated on the permit: No. 24101, Tom Oscarson, Browns Creek Township, Red Lake County; No. 24137, Robert Englund, Spruce Grove Township, Beltrami County; No. 24141, WJS Nelson, Northland Township, Polk County; No. 24142, James Reinbold, Mayfield Township, Pennington County; No. 24144, Dick Sjoberg, Whiteford Township, Marshall County; No. 24146, Trevor Berg, Whiteford Township, Marshall County; No. 24147, Jeff Scramstad, Thief Lake Township, Marshall County; No. 24148, MnDOT, Numedal Township, Pennington County; No. 24149, Zak Revocable Living Trust, Keystone Township, Polk County; 24150, Zak Revocable Living Trust, Tabor Township, Polk County; No. 24151, Daniel Cymbaluk, Parnell Township, Polk County; No. 24154, Enbridge Energy, Dudley Township, Clearwater County; and No. 24162, Gasper Family Farms, Fanny Township, Polk County. Motion carried.

Administrator Audette reviewed Pay Request 8 to the Red River Watershed Management Board (RRWMB) for construction of the Black River Impoundment, RLWD Project No. 176, in the amount of \$46,871.69. Audette noted that the final amount included \$222,445.11 in damages from the 2022 flood event. These damages were paid by FEMA, therefore the District will need

to issue a check in the amount of \$148,296.81 to the RRWMB for 66.6667% of what was originally billed to the RRWMB.

Administrator Audette discussed the November 2024 and December 2024 board meeting dates – November 14 & November 23 and December 12 & 26. November 28 is Thanksgiving Day. December 26 is the day after Christmas Day. After much discussion on choosing a new date for the second meeting in November and December, a motion was made by Ose, seconded by Dwight to change the November 28 board meeting date to November 25, 2024. Motion carried. A motion was made by Ose, seconded by Page to change the December 26, 2024, board meeting date to December 30, 2024. Motion carried.

Administrators Update:

- Administrator Audette plans to participate in a portion of the BWSR Academy. Several other District staff members will also be attending.
- Approximately 65 River Watch Students were in the office on Wednesday, September 25, to participate in the River Watch Kick-Off event.
- District staff will participate in LIDAR training offered by the International Water Institute on October 8, 2024.
- Included in the packet was the July 2024 RLWD Newsletter.

Manager Dwight shared that the comment period for the Upper/Lower Red Lake 1W1P ends September 30.

Motion by Page, seconded by Dwight, to adjourn the meeting. Motion carried.



LeRoy Ose, Secretary