

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
October 27, 2022

Vice President, Gene Tiedemann, called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present: Managers: Gene Tiedemann, Terry Sorenson, Allan Page, Brian Dwight, Tom Anderson, and LeRoy Ose. Absent: Dale M. Nelson Staff Present: Myron Jesme, Tammy Audette, and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. A motion was made by Ose, seconded by Anderson, and passed by unanimous vote that the Board approve the agenda. Motion carried.

The Board reviewed the October 13, 2022, minutes. Motion by Sorenson, seconded by Page, to approve the October 13, 2022, Board meeting minutes with correction. Motion carried.

The Board reviewed the Financial Report dated October 26, 2022. Motion by Page, seconded by Sorenson, to approve the Financial Report dated October 26, 2022, as presented. Motion carried. Staff member Ann Joppru noted that the current interest rate at American Federal Bank-Fosston increased from 1.5% to 1.75%.

Administrator Jesme stated that he was contacted by Nick Knott who has the CRP contract within the Black River Impoundment, RLWD Project No. 176. Knott paid the District \$9,403.14 for the 2022 CRP payment but was recently made aware that the FSA prorated the payment amount using four months (25%) of the yearly contract, therefore the payment amount to the District should also be prorated in the amount of \$3,147.50. Jesme indicated that the District owes Knott \$6,255.64. Motion by Dwight, seconded by Page, to authorize reimbursement in the amount of \$6,255.64, to Nick Knott, for the prorated amount already paid by Knott for the 2022 CRP on the Black River Impoundment, RLWD Project No. 176. Motion carried. Engineer Tony Nordby, Houston Engineering, Inc., stated that the mill and overlay on CSAH 3 was scheduled to be completed today, but the contractor had equipment issues. The contractor will be coordinating with the Houston Engineering, District and County staff to complete the work in the very near future.

The Board reviewed Pay Estimate 3-Final for the construction of the Sorum Ring Dike, RLWD Project No. 129AW in the amount of \$6,326.78 to Paul Zavoral, Inc. dba/Higher Ground. Motion by Anderson, seconded by Dwight, to approve Pay Estimate 3-Final in the amount of \$6,326.78 to Paul Zavoral, Inc. dba/Higher Ground for the construction of the Sorum Ring Dike, RLWD Project No. 129AW. Motion carried.

The Board reviewed Pay Estimate 3-Final for the construction of the Nelson Ring Dike, RLWD Project No. 129AU in the amount of \$5,729.50 to Trent Stanley. Motion by Dwight, seconded by Ose, to approve Pay Estimate 3-Final in the amount of \$5,729.50 to Trent Stanley for the construction of the Nelson Ring Dike, RLWD Project No. 129AU. Motion carried.

The Board reviewed Change Order No. 2 for the Knutson Dam Structure Replacement, RLWD Project No. 50F in the amount of \$7,200.00 for the replacement of an 18”x 80’ CSP culvert. Engineer Tony Nordby, Houston Engineering, Inc., stated that when the dam was originally constructed there was an 18” culvert in place that was not replaced. After forty years, the culvert is now in need of replacement. Motion by Page, seconded by Sorenson, to approve Change Order No. 2 in the amount of \$7,200 for the Knutson Dam Structure Replacement, RLWD Project No. 50F. Motion carried. The Board reviewed Pay Estimate No. 1 in the amount of \$134,166.60 to Taggart Contracting, Inc., for the Knutson Dam Structure Replacement, RLWD Project No. 50F. Motion by Page, seconded by Anderson, to approve Pay Estimate No. to Taggart Contracting, Inc., in the amount of \$134,166.60 for the Knutson Dam Structure Replacement Project, RLWD Project No. 50F. Motion carried.

The Board reviewed Pay Estimate No. 1 in the amount of \$79,701.68 to Quality Spray Foam LLC, DBA Anderson Excavating, for the Demarais Hanson Repair, RLWD Project No. 149A. Motion by Page, seconded by Sorenson, to approve Pay Estimate No. 1 to Quality Spray Foam LLC, DBA Anderson Excavating, in the amount of \$79,701.68.60. Motion carried.

Administrator Jesme stated that Quality Spray Foam LLC, DBA Anderson Excavating, low quote for the recent streambank project, will start construction on October 28th on the Thief River Streambank Project, RLWD Project No. 149A.

There will be a Thief River 1W1P, RLWD Project No. 149A Policy Committee meeting on October 28th at 9:00 a.m. at the District office.

The Board reviewed the Upper/Lower Red Lake 1W1P, RLWD Project No. 149C, Memorandum of Agreement. Legal Counsel Sparby identified typos and that the page numbers were off. Motion by Dwight, seconded by Anderson, to authorize Vice President Gene Tiedemann, the authority to sign the Memorandum of Agreement for the Upper/Lower Red Lake 1W1P, RLWD Project No. 149C. Motion carried. Additional discussion was held on the BWSR/State of Minnesota’s proposal to allow Tribes and Non-Profits to apply for Clean Water Funds.

The 40th Annual Red River Basin Land and Water International Summit Conference will be held January 17-19, 2023 in Winnipeg.

The Board reviewed the permits for approval. Motion by Ose, seconded by Sorenson, to approve the following permits with conditions stated on the permit: No. 22-226, Stenberg Brothers, Inc., Chester Township, Polk County; No. 22030, Steve Svendsen, Equality Township, Red Lake County; No. 22-234, John G. Sorenson, Rocksbury Township, Pennington County; No. 22-239, Pennington County Highway Department, River Falls Township, Pennington County; No. 22-240, Jody Wilson, North Township, Pennington County; and No. 22-241, King Township, Polk County. Motion carried.

The Board reviewed a proposal from Marco for the purchase of two portable Canon Image scanners for the District office in the amount of \$2,028.94. Motion by Sorenson, seconded by Anderson, to

approve the purchase of two portable Canon Image scanners in the amount of \$2,028.94 from Marco. Motion carried.

Staff member Tammy Audette stated that the District was made aware that the Barracuda Backup 290 was at 80% capacity. Audette stated that this device backs up the District's server and then sends the information to the Cloud as an additional backup offsite. The District's IT company, Corporate Technologies, recommends replacing backup devices when they reach 80% to ensure future backups can be fully completed. District staff will research additional information and bring it back to the Board for review. This item would be purchased from the 2023 budget.

Administrators update:

- Jesme attended the October 18th RRWMB meeting virtually with Manager Ose participating in person.
- Jesme and Engineer Nordby toured the Grand Marais Outlet Restoration Project with DNR Restoration Evaluation Specialists and a Watershed Specialist on October 25th.
- Due to a scheduling conflict a meeting with landowners on the Mud River Project Team has not been scheduled.
- Jesme participated in a virtual Drainage Workgroup meeting on October 13th. Considerable discussion was held on the Drainage Portal. Included in the packet was a Supreme Court Ruling for Limbo Creek.
- Staff members Olson and Audette, along with Manager Dwight attended a meeting with landowners from Lammer Township on October 19th. Lammers Township will be proceeding with replacement of the culvert.
- Staff members Huseth, Hanson and Joppru attended the BWSR Academy.
- Jesme will attend the Minnesota Association of Watershed Administrator Meeting November 4th in Fergus Falls.

Legal Counsel Sparby stated that the Appellant Brief and Amicus Brief were both filed for the Improvement to Polk County Ditch 39, RLWD Project No. 179.

Manager Dwight discussed the "Keep it Clean" Campaign and potential legislation that may come out of the effort.

The MAWD Annual meeting will be held December 1-3, 2022 in Alexandria. Administrator Jesme indicated that there is a chance that all staff members would like to attend. It was the consensus of the Board that if all staff members choose to attend the MAWD Annual meeting, the office would be closed for those two days.

Motion by Anderson, seconded by Ose, to adjourn the meeting. Motion carried.



LeRoy Ose, Secretary