

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
January 11, 2018

President, Dale M. Nelson, called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present were: Managers Dale M. Nelson, Terry Sorenson, Allan Page, LeRoy Ose, and Brian Dwight. Absent: Les Torgerson and Gene Tiedemann. Staff Present: Myron Jesme and Tammy Audette and Legal Counsel Sparby.

The Board reviewed the agenda. Administrator Jesme requested the addition of the Black River Impoundment, RLWD Project No. 176 to the agenda. A motion was made by Sorenson, seconded by Page, and passed by unanimous vote that the Board approve the agenda with the addition of the Black River Impoundment, RLWD Project No. 176. Motion carried.

The Board reviewed the December 28, 2017 minutes. Motion by Sorenson, seconded by Page, to approve the December 28, 2017 Board meeting minutes as presented. Motion carried.

The Board reviewed the Financial Report dated January 10, 2018. Motion by Page, seconded by Ose, to approve the Financial Report dated January 10, 2018 as presented. Motion carried.

Polk County and Clearwater County confirmed the reappointment of Manager Tiedemann and Manager Torgerson, respectively, for an additional 3-year term on the Board.

Election of officers was conducted with President Nelson turning the meeting over to Secretary LeRoy Ose.

Manager Ose called for nominations for president. Manager Sorenson, nominated Dale M. Nelson. Upon calling for further nominations three times, no further nominations were made. Motion by Sorenson, seconded by Page, for nominations to cease, and that the secretary cast a unanimous ballot for Dale M. Nelson for president of the Board. Motion carried.

Secretary Ose turned the meeting over to President Nelson to conduct elections for the remaining Board positions.

Nominations were opened for Vice-President. Manager Page nominated Gene Tiedemann. Upon calling for further nominations three times, no further nominations were made. Motion by Page, seconded by Sorenson, for nominations to cease, and that the secretary cast a unanimous ballot for Gene Tiedemann for vice-president of the Board. Motion carried.

Nominations were opened for Secretary. Manager Sorenson nominated LeRoy Ose. Upon calling for further nominations three times, no further nominations were made. Motion by Sorenson, seconded by Page, for nominations to cease, and that the secretary cast a unanimous ballot for LeRoy Ose for secretary of the Board. Motion carried.

Nominations were opened for Treasurer. Manager Ose nominated Terry Sorenson. Upon calling for further nominations three times, no further nominations were made. Motion by Ose, seconded by Page, for nominations to cease, and that the secretary cast a unanimous ballot for Terry Sorenson for treasurer of the Board. Motion carried.

President Nelson reviewed the Advisory Board members. Motion by Ose, seconded by Page, to approve the Advisory Committee members as presented. Motion carried.

The position of Delegate and Alternate to the Red River Watershed Management Board (RRWMB) was discussed. The position of Delegate would begin the first year of a 3-year term. Motion by Sorenson, seconded by Page, to appoint Manager Ose as Delegate, and Manager Torgerson as Alternate to the RRWMB. Motion carried.

Delegates and Alternate to the Minnesota Association of Watershed Districts were discussed. Motion by Page, seconded by Sorenson, to appoint Manager Ose and Tiedemann as Delegates and Manager Page as an alternate. Motion carried.

The Budget/Salary Committee was discussed by the Board. A motion was made by Ose, seconded by Page, to appoint Managers Nelson, Sorenson and Tiedemann to serve on the Budget/Salary Committee. Motion carried.

The Board discussed representatives on the Grand Marais Creek Joint Powers Board. A motion was made by Page, seconded by Sorenson, to appoint Managers Nelson, Tiedemann and Page to the Grand Marais Creek Joint Powers Board, with Manager Sorenson as an alternate. Motion carried. Administrator Jesme stated that the By-Laws of the Grand Marais Creek Joint Powers Board stated that a yearly meeting shall be called of the Joint Powers Board members. It was the consensus of the Board, to schedule a Joint Powers Board meeting for February, in conjunction with a District Board meeting.

The committees for the JD 2 and JD 72 Joint Ditch Boards were reviewed. Motion by Page, seconded by Ose, to appoint Managers Sorenson and Torgerson to the JD 2 and JD 72 Joint Ditch Boards. Motion carried.

Discussion was held on the appointment of representatives to the Pine Lake Area Project Work Team. Motion by Page, seconded by Ose, to appoint Managers Sorenson and Torgerson as Delegates and Manager Dwight as Alternate to the Pine Lake Area Project Work Team. Motion carried.

Discussion was held on the appointment of representatives to the Four Legged Lake Project Work Team. Motion by Ose, seconded by Page, to appoint Managers Sorenson and Torgerson as Delegates and Manager Dwight as Alternate to the Four Legged Lake Project Work Team. Motion carried.

Discussion was held on the appointment of representatives to the Black River Impoundment Project Work Team. Motion by Ose, seconded by Sorenson, to appoint Managers Nelson and

Page as Delegates and Manager Tiedemann as Alternate to the Black River Impoundment Project Work Team. Motion carried.

Discussion was held on the appointment of representatives to the 20% Flood Reduction Committee. Motion by Page, seconded by Sorenson, to appoint Managers Nelson, Ose and Torgerson to the 20% Flood Reduction Committee. Motion carried.

Discussion was held on the appointment to the Policy Committee and Advisory Committee for the Red Lake River One Watershed One Plan (1W1P). Motion by Ose, seconded by Page, to appoint Manager Tiedemann as Delegate and Manager Nelson as Alternate to the Policy Committee and Managers Nelson and Page to the Advisory Committee for the Red Lake River 1W1P. Motion carried.

Discussion was held on the appointment to the Policy Committee and Advisory Committee for the Thief River One Watershed One Plan (1W1P). Motion by Page, seconded by Sorenson, to appoint Manager Ose as Delegate and Manager Nelson as Alternate to the Policy Committee and Managers Nelson and Dwight to the Advisory Committee for the Thief River 1W1P. Motion carried.

Discussion was held on the appointment of representatives to the Blackduck Lake Structure Joint Powers Board. Motion by Ose, seconded by Page, to appoint Managers Dwight and Torgerson to the Blackduck Lake Structure Joint Powers Board. Motion carried.

A motion was made by Ose, seconded by Page, and passed by unanimous vote that the regularly scheduled Board meetings be held at 9:00 A.M. at the Red Lake Watershed District Office on the second and fourth Thursdays of each month for 2018.

A motion was made by Page, seconded by Ose, that the following institutions be designated as depositories for the RLWD: Northern State Bank, Border State Bank, Unity Bank North, Certificate of Deposit Account Registry Service (CDARS) through Promontory Interfinancial Network, LLC, Citizens State Bank, American State Bank, First National Bank of Bemidji, Ultima Bank, Edward Jones, with the following signatures on the signature cards at the financial institutions: Dale M. Nelson, Gene Tiedemann, LeRoy Ose, Terry Sorenson, Myron Jesme and Arlene Novak. Motion carried.

Administrator Jesme stated that the Red Lake River 1W1P, RLWD Project No. 149 was allocated \$677,551 from the BWSR Clean Water funding for a two-year funding cycle. The Planning Committee is currently working on the Work Plan and Budget to be approved by the Policy Committee and submitted to BWSR.

The Board reviewed a MnDNR Dam Inspection Report for the Euclid East Project, RLWD Project No. 60C. District staff will inspect the structure in the Spring, and report back to the Board.

The Board reviewed correspondence from BWSR regarding Determination of Adequacy for the Clearwater County Buffer Ordinance.

The Board reviewed a proposed Minnesota Association of Watershed District's resolution regarding Electronic Meeting Attendance.

Administrator's Update:

- Jesme will attend the January 26, 2018 RRWMB monthly meeting which will be held at the District office.
- Various staff members attended the Thief River 1W1P Public Open House held in Thief River Falls and Grygla.
- A Red Lake River 1W1P Planning Committee meeting was held January 4, 2018 at the Pennington SWCD. The meeting was held to address the approved Clean Water funding which was approved by BWSR at their December 20, 2017 meeting.
- A Judicial Ditch 72 Joint Board meeting was held January 2, 2018 to discuss the possible consolidation of various ditches that have overlapping drainage areas with that of JD 72. The Joint Board made recommendation to the Polk County Ditch Authority to move forward with landowner meetings of the respective legal drainage systems to explain why the consolidation of these systems makes sense. The Polk County Board approved moving forward with a landowner meeting to be held late February.
- A Pine Lake Environmental Assessment review committee meeting will be held on January 19, 2018 at 9:30 a.m. at the District office.
- A Four Legged Lake Project Work team meeting will be held January 19, 2018 at 11:00 a.m. at the District office. The agenda for the meeting is to try and come to a consensus on water elevations.
- A Thief River Westside Flood Damage Reduction Project meeting will be held on January 11, 2018 at 1:00 p.m. at the District office. Staff from Pennington County, MnDOT, and HDR Engineering will be in attendance.

Discussion was held on the lowering of the outlet culvert on Judicial Ditch 5, RLWD Project No. 102. It was the consensus of the Board to have Administrator Jesme and Legal Counsel Sparby draft a letter to be submitted to the Dudley Township Board in regard to lowering the culvert when conditions allow.

Rod Otterness and Wayne Johnson with the City of Thief River Falls appeared before the Board to thank the District for leadership on the Thief River Westside Flood Damage Reduction Project. Mr. Otterness stated that the City of Thief River Falls is committed to working with state legislators to lobby for potential funding.

The Board discussed the potential location of the RRWMB office. Administrator Jesme referenced a letter that the Board submitted to the RRWMB offering their assistance in locating or providing office space in Thief River Falls. Manager Dwight stated that he thought it would be beneficial to the District to have the RRWMB office located within the District office.

Legal Counsel Sparby stated that he and Administrator Jesme presented a brief history of the Four Legged Lake Project, RLWD Project No. 102A to Allan Rogalla, who was recently appointed as the new county attorney for Clearwater County.

Engineer Tony Nordby, Houston Engineering, Inc. discussed the potential of completing a Phase 1 Archaeological review on the proposed Black River Impoundment, RLWD Project No. 176. Nordby stated that he received a quote from McFarlene Consulting, LLC to complete Stage 1 of Phase 1 review in the amount of \$6,542. If additional shovel testing is required (Stage 2), the daily survey rate would be \$1,274. Nordby stated that the U.S. Army Corps of Engineers may require an archaeological review. Motion by Ose, seconded by Dwight, to authorize the completion of a Phase 1 Archaeological review not to exceed \$10,000 for the proposed Black River Impoundment, RLWD Project No. 176. Motion carried. Nordby stated that he participated in a conference call with staff from the U.S. Army Corps of Engineers and Pennington SWCD regarding wetland impacts. Staff from Houston Engineering are working on spoil design, which will decide right-of-way limits and EQIP, with approximately 34 EQIP sites determined. Nordby will present a project timeline and costs for construction for the Board's consideration at the January 25, 2018 Board meeting.

Manager Dwight encouraged the Board to support the establishment of Water Management Districts in the planning stages for the Thief River 1W1P, RLWD Project No. 149A.

Motion by Ose, seconded by Sorenson, to adjourn the meeting. Motion carried.



LeRoy Ose, Secretary