Call to Order

Review and approve agenda

Requests to appear

October 11, 2018 Minutes

Financial Report dated October 24, 2018

Investment Summary/Certificate of Deposit

Pine Lake Project, RLWD Project No. 26

Judicial Ditch 5, RLWD Project No. 102-Update

Thief River Falls West Side FDR Project No. 178

Landowner Meeting-October 29, 2018

Ditch 16, RLWD Project No. 177-Findings of Fact and Order

Red Lake River 1W1P, RLWD Project No. 149

Thief River 1W1P, RLWD Project No. 149A

Water Management District Blueprint

Buffer Law Implementation

Release of Claims and Indemnification-LeRoy Christensen

Permit No. 18145, Robert Mayer, Badger Township, Polk County

Permits: No. 18142-18144, 18146, 18147

Budget and Salary Committee–Review of Fox Lawson (Gallagher) Study
Administrators Update Information
Legal Counsel Update Information
Managers’ updates Information
Adjourn Action

UPCOMING MEETINGS
November 8, 2018 RLWD Board Meeting, 9:00 a.m.
November 12, 2018 Veterans Day Observed, Office Closed
November 13, 2018 RRWMB Meeting
November 27, 2018 RLWD Board Meeting, 9:00 a.m. (Note Change of Date)
Nov. 29-Dec. 1, 2018 MAWD Annual Meeting, Alexandria
Jan. 15-17, 2019 Red River Basin Land & Water International Summit Conference, Grand Forks
March 20-21, 2019 Joint Annual RRWMB & FDRWG Conference, Moorhead
President Dale M. Nelson called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.


The Board reviewed the agenda. A motion was made by Tiedemann, seconded by Page, and passed by unanimous vote that the Board approve the agenda. Motion carried.

The Board reviewed the September 27, 2018 minutes. Motion by Torgerson, seconded by Sorenson, to approve the September 27, 2018 Board meeting minutes as presented. Motion carried.

The Board reviewed the Financial Report dated October 10, 2018. Motion by Sorenson, seconded by Ose, to approve the Financial Report October 10, 2018 as presented. Motion carried.

Staff member Arlene Novak reviewed the Investment Summary as of October 10, 2018, stating that 3 Certificates of Deposit, totaling $600,000, will mature on October 18, 2018. Twenty-four financial institutions were sent quote sheets with eleven quotes received. Motion by Sorenson, seconded by Tiedemann, to invest the maturing Certificates of Deposit with Ultima Bank, Fosston, MN, at 2.52%, APY 2.54%, for a 12-month Certificate of Deposit. Motion carried.

A review of the General Fund Budget as of September 30, 2018 was presented by staff member Arlene Novak.

The RLWD’s liability, excess liability, and workers compensation policies were recently renewed by the League of Minnesota Cities. Staff member Arlene Novak reviewed the current policies’ rates and stated that the overall increase in all policy premiums over 2017 was 11.32% and also reviewed the reasons for the increase.

Administrator Jesme stated that a Pine Lake Watershed site tour and meeting, will be held on October 19, 2018, starting at 9:30 a.m. at the Sportsman’s Lodge on Pine Lake with staff from environmental review and permitting agencies for the Pine Lake Project, RLWD Project No. 26A. Discussion will be held on what is allowable for permitting from each agency.

A landowner informational meeting for the Thief River Falls Westside Flood Damage Reduction Project, RLWD Project No. 178 will take place on October 29, 2018 at 6:00 p.m. at the District office.
Pribula Engineering, Inc. has been working with MnDOT staff regarding the installation of a box culvert through State Highway No. 220 for the establishment of the RLWD Ditch 16, RLWD Project No. 177. MnDOT has indicated that soil borings will be required to cross State Highway No. 220. Pribula Engineering, Inc. received quotes to complete the soil borings, with Northern Technologies submitting the lowest quote.

The Draft Amendment for the Red Lake River 1W1P, RLWD Project No. 149, for the 60-day review period was distributed to various agencies for comment. The draft amendment includes the potential development of a Water Management District for the Black River Impoundment, RLWD Project No. 176 and the Thief River Falls Westside FDR Project, RLWD Project No. 178. The BWSR Northern Region meeting will review the draft amendment on January 2, 2019.

Thief River 1W1P, RLWD Project No. 149A, Policy and Advisory meeting that was scheduled for October 10, 2018 in Grygla, was postponed due to the weather and the distance folks had to travel for the meeting. The Planning Work Group will continue to work on the budget prior to the next meeting.

The Board reviewed the Clearwater SWCD Local Water Resources Riparian Protection (“Other Watercourses”) for inclusion into their local water management plan.

The Board reviewed the draft Buffer Law Implementation for Watersheds under Minnesota State Statutes 103D. Administrator Jesme stated that Houston Engineering, Inc., developed the document for the Buffalo Red River Watershed District. Discussion was held on penalty amounts for non-compliance for the installation of a buffer strip. Legal Counsel Sparby referred to section 6.1 where the District may seek remedies for non-compliance from any responsible party. Discussion was held on who is the responsible party, whether it be the agent, operator, or renter. It was the consensus of the Board, that the Owner of the property would be the responsible party, with recommendation that the Owner notify their renters to respect the Buffer Law. Motion by Page, seconded by Torgerson, to approve the Buffer Law Implementation for Watersheds, subject to Legal Counsel Sparby’s review. Motion carried.

The Board reviewed correspondence from the City of Crookston, Part II Wellhead Protection Plan.

Motion by Ose, seconded by Sorenson, to approve a one-year extension for RLWD Permit No. 17169, Minnesota Department of Transportation, Knute Township, Polk County. Motion carried.

Motion by Sorenson, seconded by Tiedemann, to approve after-the-fact permit, RLWD Permit No. 18112, David Balstad, Lessor Township, Polk County, with conditions stated on the permit. Motion carried.

The Board reviewed the permits. Motion by Torgerson, seconded by Page, to approve the following permits with conditions stated on the permit: No. 18129, Dennis Salentiny, Polk Centre Township, Polk County; No. 18130, John Garry, Euclid Township, Polk County; No. 18131, Dan Cymbaluk, Lowell Township, Polk County; No. 18132, Terrebonne Township, Red
Lake County; No. 18133, Jay Giro, Moylan Township, Marshall County; No. 18134, Jay Giratto, Cloverleaf Township, Pennington County; No. 18135, Red Lake County Highway Department, Gervais Township; No. 18136, Tyler Solberg, Goodridge Township, Pennington County; No. 18137, Mike Tiedemann, Euclid Township, Polk County; No. 18138, Mike Tiedemann, Fanny Township, Polk County; and No. 18139,18140 and 18141, Scott Tersteeg, Grove Park Township, Polk County. Motion carried.

Administrators update:

- Jesme and Manager Ose will attend the RRWMB meeting in Roseau on October 15, 2018. Included in the packet was the RRWMB “A Brief Primer-Who We Are and What We Do” newsletter.
- Due to predicted bad weather, the Thief River 1W1P meeting that was to be held October 10, 2018 in Grygla, was postponed.
- Included in the packet was the MAWD Board of Directors Meeting Highlights from their September 21, 2018 meeting.
- Jesme and Manager Ose attended the October 2, 2018 Marshall County Commissioners’ Board meeting to present the 2017 Annual Report.

Discussion was held on proposed MAWD resolutions. The current Administrative levy limit is set at $250,000 and it was recommended to increase it to $350,000, place no cap on the levy, or use the formula that is already stated in MN State Statutes. Following discussion, the following resolution was motioned by Tiedemann, seconded by Ose, and passed unanimously:

WHEREAS, Minnesota watershed district administrative levies are restricted to $250,000 by MN 103D.905 Subd. 3; and

WHEREAS, Red Lake Watershed District Board of Managers understand that the $250,000 was legislatively enacted in 2001 and has not kept pace with current needs and expectations placed on watershed district operations; and

WHEREAS, the ability to fulfill water management expectations of local, state and federal governmental regulations, as well as that of landowners in the District, are hampered by the outdated levy limit.

NOW, THEREFORE, BE IT RESOLVED, that the Red Lake Watershed District recognizes and supports the pursuit of legislation to increase or remove the $250,000 administrative levy limit.

The vacancy of a position on the Board of Water and Soil Resources was discussed. A motion by Tiedemann, seconded by Torgerson, and passed unanimously to approve the following resolution for presentation to the Minnesota Association of Watershed Districts:

WHEREAS, the Governor has been given the statutory authority to appoint members to the Board of Water and Soil Resources; and
WHEREAS, when board member vacancies occur, there is no statute that limits the length of
time the position may be left vacant - and vacant board positions equate to public
underrepresentation; and

WHEREAS, when board member terms expire, under MN 15.075 Subd. 2 successors need not
be appointed and qualified until July 1st, thus permitting the expired board member to serve up to
an additional six full months.

NOW, THEREFORE BE IT RESOLVED, that the Red Lake Watershed District supports the
pursuit of legislation to require board member appointment within 90 days of a board member
vacancy or board member term expiration.

Discussion was held on increasing the maximum daily compensation of watershed district board
managers to $100 daily. Motion by Ose, and seconded by Tiedemann, and passed unanimously
to present the following resolution to MAWD:

WHEREAS, Board Manager compensation is restricted to $75 per day by MN 103D.315
Subd.8; and

WHEREAS, Red Lake Watershed Board of Managers feel that $75 per day no longer reflects
current pay standards, and does not represent fair compensation for the knowledge, skills,
abilities, and effort provided by individuals serving in the highly-specialized public service of
governing water quantity and quality; and

WHEREAS, the per diem has not been increased by the Minnesota Legislature since 2004, and

WHEREAS, the ability to recruit and retain willing individuals to fill Board Manager positions
is hampered by the outdated compensation limit.

NOW, THEREFORE, BE IT RESOLVED, that the Red Lake Watershed District recognizes
and supports the pursuit of legislation to increase the daily compensation to a $100 per day
statutory maximum, with the local board of managers having authority to set their own per diem
for a lesser amount, if deemed appropriate.

A resolution to support the enforcement of WMA Operation and Maintenance Plans, with input
from local governmental entities, to ensure the consideration in the One Watershed One Plan
efforts was discussed. Following discussion, a motion was made by Sorenson, seconded by
Page, and passed unanimously to adopt the following resolution for presentation to MAWD:

WHEREAS, Minnesota’s Wildlife Management Area (WMA) system started in 1951, when the
State established its “Save the Wetlands” program to buy wetlands and other habitats from
willing sellers to address the loss of wildlife habitat in the state and has evolved into the present-
day system of WMAs; and

WHEREAS, today there are over 1.3 million acres of high-quality habitat in about 1,500 WMAs
located throughout the state, making it one of the largest WMA systems in the country, and
WHEREAS, the Minnesota Department of Natural Resources is responsible for the management of these acres; and

WHEREAS, consistency of written operation and maintenance plans for individual WMAs vary considerably from no written plan to extremely outdated plans; and

WHEREAS, the State of Minnesota has made watershed management plans a priority with the One Watershed One Plan (1W1P) initiative, and

WHEREAS, effective management, including interagency coordination of said management, of our natural resources is imperative to the health and wellbeing of the visitors and residents of the state,

NOW, THEREFORE, BE IT RESOLVED, that the Red Lake Watershed District supports the pursuit of whatever action is necessary to ensure the WMA Operation and Maintenance Plans and/or Management Plans are either drafted or brought current, with input from local governmental entities, to ensure their consideration in future 1W1P efforts.

The Budget and Salary committee met to review the job evaluations from Fox Lawson (Gallagher). It was the recommendation of the committee to have the entire Board review the document for further discussion and approval at our next meeting.

Manager Tiedemann handed out a newspaper article that was presented to Ray Bohn, MAWD back in 2013 regarding the Thief River Falls FDR Project, RLWD Project No. 171A.

Motion by Torgerson, seconded by Ose, to adjourn the meeting. Motion carried.

LeRoy Ose, Secretary
# RED LAKE WATERSHED DISTRICT
## Financial Report for October 24, 2018

### Ck# | Check Issued to: | Description | Amount
---|---|---|---
online | EFTPS | Withholding for FICA, Medicare, and Federal taxes | $ 3,322.28
online | MN Department of Revenue | Withholding taxes | 605.98
online | Public Employees Retirement Assn. | PERA | 2,234.98
online | EFTPS | Withholding for payroll taxes | 254.64
online | MN Department of Revenue | Withholding taxes | 50.00
37114 | Farmers Union Oil Company | Gas for vehicles-replaces check #37091 | 259.41
37115 | Ameripride Services Inc. | Office rug rental | 37.43
37116 | Brodin Comfort Systems | 4 furnace filters | 168.00
37117 | Centurylink | Telephone expense | 274.79
37118 | Les Cota | Mow Ditch 14 area | 190.00
37119 | Garden Valley Technologies | Telephone maintenance | 125.25
37120 | League of Minnesota Cities | Workers Compensation audit | 266.00
37121 | Marco | Monthly Microsoft 365 (15) | 187.50
37122 | Dale M. Nelson | Mileage | 48.50
37123 | Northwest Beverage, Inc. | H20 for office | 29.50
37124 | RMB Environmental Laboratories | Lab analysis for water quality samples | 1,656.00
37125 | Thief River Ford | Replaced CPV valve on 2015 Ford F150 | 252.74
37126 | TrueNorth Steel | 9 Flap gates and shipping-Proj. 115 | 2,745.00
37127 | Ultima Bank | Purchase 12 month CD @ 2.52%, 2.54% APY | 600,000.00
37128 | LeRoy Christensen | Removed 88 gophers-Louisville/Parnell, Parnell & Brandt Impound. | 352.00
37129 | Delta Dental | Dental insurance premium | 354.35
37130 | Further | FSA account fees | 8.85
37131 | League of Minnesota Cities | Annual dues | 1,878.00
37132 | Middle-Snake-Tamarack Rivers WD | Purchase 2 bird kiosks for Euclid East and Parnell Impoundmen | 5,000.00
37133 | Northwestern Mutual Financial | Deferred Compensation | 415.58
37134 | Sun Life Financial | Life insurance premium | 113.17
37091 | Voided check | | (259.41)
online | Aflac | Staff paid insurances | 920.19
online | Cardmember Services | *see below for explanation | 331.43
direct | Al Page | Mileage | 56.68

**Payroll**
Check #11522 -11531

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<th>Description</th>
<th>Amount</th>
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<tr>
<td>10,920.26</td>
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**Total Checks**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>$ 632,799.10</td>
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* **Cardmember Services**
  - AT&T-cell phone expense: $ 275.29
  - The Hive-meals-Board meeting: $ 43.33
  - Ace Hardware-lawn seed: $ 12.81
  - **TOTAL**: $ 331.43

**Financial Institutions:**

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<thead>
<tr>
<th>Financial Institution</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Northern State Bank</strong></td>
<td>Balance as of October 10, 2018</td>
<td>$ 123,186.19</td>
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<tr>
<td></td>
<td>Total Checks Written</td>
<td>($632,799.10)</td>
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<tr>
<td></td>
<td>Receipt #414422 Unity Bank-Matured CDs with interest</td>
<td>600,419.31</td>
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<tr>
<td></td>
<td>Receipt #414423 Voided</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td><strong>Balance as of October 24, 2018</strong></td>
<td>$ 90,806.40</td>
</tr>
<tr>
<td>Bank</td>
<td>Date</td>
<td>Amount</td>
</tr>
<tr>
<td>--------------------------</td>
<td>-----------------------</td>
<td>----------</td>
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<tr>
<td><strong>Border State Bank</strong></td>
<td>Balance as of August</td>
<td>$18,174.73</td>
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<td></td>
<td>31, 2018</td>
<td></td>
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<td></td>
<td>Balance as of September 30, 2018</td>
<td>$18,180.41</td>
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<tr>
<td><strong>American Federal Bank-Fosston</strong></td>
<td>Balance as of October 10, 2018</td>
<td>$1,706,319.53</td>
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<tr>
<td></td>
<td>Receipt #414418 Anthony and Jessica Olson-Deferred WS Management fee</td>
<td>2,346.00</td>
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<td>Receipt #414419 Middle-Snake-Tamarac River Watershed District-Reimb. for portion of bird kiosks</td>
<td>5,147.96</td>
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<td>Receipt #414420 Pennington SWCD-Reimburse for SWI Inventory grant</td>
<td>1,281.11</td>
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<td>Receipt #414421 USFWS-Reimburse for mowing of Agassiz portion (Lunke bill from St.Dt.83)</td>
<td>60.00</td>
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<td></td>
<td>Receipt #414424 RRWMB-Reallocation of surplus mediation funds</td>
<td>20,641.39</td>
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<td></td>
<td>Balance as of October 24, 2018</td>
<td>$1,735,795.99</td>
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<tr>
<td>Name of Institution</td>
<td>Purchase/Current Value</td>
<td>Int. Rate</td>
</tr>
<tr>
<td>---------------------------------------------------------</td>
<td>------------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>10010 Northern State Bank (checking)</td>
<td>$ 90,806.40</td>
<td>0.70%</td>
</tr>
<tr>
<td>10020 Border State Bank (Investor savings) Thief River Falls</td>
<td>$ 18,180.41</td>
<td>0.38%</td>
</tr>
<tr>
<td>10030 American Federal Bank Fosston</td>
<td>$ 1,735,795.99</td>
<td>1.42%</td>
</tr>
<tr>
<td>10830 Edward Jones-Morgan Stanley Interest paid at maturity</td>
<td>$ 200,000.00</td>
<td>1.50%</td>
</tr>
<tr>
<td>10650 First National Bank-Bemidji-12 mos. CD #94230 Qtrly interest-direct deposit(1065)</td>
<td>$ 200,000.00</td>
<td>1.05%</td>
</tr>
<tr>
<td>10660 CDARS-Amarillo National Bank, TX 12 mos. CD, int. paid monthly</td>
<td>$ 146,500.00</td>
<td>1.50%</td>
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<tr>
<td>10660 CDARS-Conway, AR 12 mos. CD, int. paid monthly</td>
<td>$ 53,500.00</td>
<td>1.50%</td>
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<tr>
<td>10860 American Federal-Fosston 6 month monthly interest compounded</td>
<td>$ 200,000.00</td>
<td>1.95%</td>
</tr>
<tr>
<td>10470 CDARS-Bank of America, Charotte, NC monthly interest payment via ACH</td>
<td>$ 200,000.00</td>
<td>1.95%</td>
</tr>
<tr>
<td>10740 CDARS-Signature Bank, New York monthly interest payment via ACH</td>
<td>$ 200,000.00</td>
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<tr>
<td>10740 CDARS-Valley National Bank monthly interest payment via ACH</td>
<td>$ 159,000.00</td>
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<td>10740 CDARS-Signature Bank, New York monthly interest payment via ACH</td>
<td>$ 41,000.00</td>
<td>2.05%</td>
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<tr>
<td>10870 American Federal-Fosston-12 month monthly interest compounded</td>
<td>$ 200,719.02</td>
<td>2.10%</td>
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<tr>
<td>10260 CDARS-SmartBank, Pigeon Forge, TN (int.pd quarterly via ACH)</td>
<td>$ 200,000.00</td>
<td>2.05%</td>
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<td>1071 CDARS-BOKD, National Assn., Tulsa (int.pd monthly via ACH)</td>
<td>$ 200,000.00</td>
<td>2.33%</td>
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<tr>
<td>1088 Ultima Bank-Fosston (int. compounded sem-annually)</td>
<td>$ 600,000.00</td>
<td>2.52%</td>
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<tr>
<td></td>
<td>$ 4,445,501.82</td>
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### For maturing $200,000 CD Edward Jones (Morgan Stanley) 1.5%; October 30

<table>
<thead>
<tr>
<th>Bank Name</th>
<th>Amount</th>
<th>Rate</th>
<th>APY</th>
<th>TERM</th>
<th>Accrued Int.</th>
<th>Compounded</th>
</tr>
</thead>
<tbody>
<tr>
<td>RiverWood Bank Bagley</td>
<td>200,000.00</td>
<td>2.35</td>
<td>2.37</td>
<td>12 months</td>
<td></td>
<td>comp. quarterly</td>
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<tr>
<td>Citizens State Bank Bagley</td>
<td>200,000.00</td>
<td>2.25</td>
<td>2.26</td>
<td>12 mos.</td>
<td></td>
<td>comp. semi-annual</td>
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<tr>
<td>Roseau</td>
<td>200,000.00</td>
<td>2.35</td>
<td>2.36</td>
<td>24 months</td>
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<td>comp. semi-annual</td>
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<td>First National Bank Bagley</td>
<td>200,000.00</td>
<td>2.05</td>
<td>2.06</td>
<td>12 mos.</td>
<td></td>
<td>comp. semi-annual</td>
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<tr>
<td>American Federal Bank Fosston</td>
<td>200,000.00</td>
<td>1.933</td>
<td>1.95</td>
<td>12 mos.</td>
<td></td>
<td>compounded monthly</td>
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<tr>
<td>American State Bank of Grygla</td>
<td>200,000.00</td>
<td>1.55</td>
<td>1.55</td>
<td>1 year</td>
<td></td>
<td>paid quarterly or monthly</td>
</tr>
</tbody>
</table>

8 quote request sheets faxed/emailed to financial institutions
Red Lake Watershed District  
Myron Jeseme  
1000 Pennington Ave S  
Thief River Falls MN 56701  

October 8, 2018  

Re: Judicial Ditch 5 planned maintenance.  

Mr. Jeseme,  

This letter is to formally notify the Red Lake Watershed District that the work proposed on Judicial Ditch 5, to lower the outlet to an elevation of 1426’ is not in compliance with the State of Minnesota Wetland Conservation Act. The local technical evaluation panel (TEP) has reviewed the matter and determined that, based on documentation provided by the District in the process of addressing Judicial Ditch 5 concerns, that lowering the elevation of the outlet to 1426’ will cause a loss of public water wetland (PWW) and private wetland that has existed more than 25 years. Please review the following language from MN Rule 8420.0420 Subpart 3:

**Drainage.**  

A. For the purposes of this subpart, "public drainage system" means a drainage system as defined in Minnesota Statutes, section 103E.005, subdivision 12, and any ditch or tile lawfully connected to the drainage system.  

B. A replacement plan is not required for:  

(1) impacts resulting from maintenance or repair of existing public drainage systems conducted or authorized by a public drainage authority under Minnesota Statutes, chapter 103E, when the maintenance or repair does not drain type 3, 4, or 5 wetlands that have existed for more than 25 years before the proposed impact; or  

(2) impacts resulting from maintenance or repair of existing drainage systems other than public drainage systems, when the maintenance or repair does not drain wetlands that have existed for more than 25 years before the proposed impact.  

For projects proposed under this item, the landowner must provide documentation that the wetlands to be partially or completely impacted by the maintenance or repair have not existed for more than 25 years. Documentation may include, but is not limited to: aerial photographs, climatological records, soil borings, vegetative analysis, elevation surveys, or drainage system maintenance records.  

C. A replacement plan is not required for:  

(1) draining a wetland on agricultural land when the wetland was:  

   (a) planted with annually seeded crops before July 5, except for crops that are normally planted after this date, in eight out of the ten most recent years before the impact;  

   (b) in a crop rotation seeding of pasture grass, cover crop, or legumes or was fallow for a crop production purpose in eight out of the ten most recent years before the impact; or  

   (c) enrolled in a state or federal land conservation program and met the requirements of unit (a) or (b) before enrollment;  

(2) draining type 1 wetlands, or up to five acres of type 2 or 6 wetlands, in an unincorporated area on land that has been assessed drainage benefits for a public drainage system, provided that:

Equal Opportunity Employer
(a) during the 20-year period that ended January 1, 1992:
   i. there was an expenditure made from the drainage system account for the public drainage system;
   ii. the public drainage system was repaired or maintained as approved by the drainage authority; or
   iii. no repair or maintenance of the public drainage system was required under Minnesota Statutes, section 103E.705, subdivision 1, as determined by the public drainage authority; and

(b) the wetlands are not drained for conversion to:
   i. platted lots;
   ii. planned unit, commercial, or industrial developments; or
   iii. any development with more than one residential unit per 40 acres, except for parcels subject to local zoning standards that allow family members to establish an additional residence on the same 40 acres.

If wetlands drained under this subitem are converted to prohibited uses during the ten-year period following drainage, the wetlands must be replaced under Minnesota Statutes, section 103G.222. Documentation such as aerial photographs, United States Department of Agriculture records, or other applicable documentation may be used as evidence for the exemption under this item.

D. For projects completed under this subpart, spoil must be placed and stabilized in a manner that minimizes wetland impacts without jeopardizing the stability of the ditch or contributing to the degradation of downstream water quality.

E. A public drainage authority may, as part of a repair, install control structures, realign a ditch, construct dikes along a ditch, or make other modifications as necessary to prevent drainage of a wetland.

F. Wetlands and public waters of all types that could be drained as a part of a public drainage repair project are eligible for the permanent wetlands preserve program established under Minnesota Statutes, section 103F.516. The board must give priority to acquisition of easements on type 3, 4, or 5 wetlands that have been in existence for more than 25 years on public drainage systems and other wetlands that have the greatest risk of drainage from a public drainage repair project.

Also, while reviewing the overall scope of the proposed maintenance it has come to my attention that the work may need an environmental impact statement (EIS) under Minnesota rule 4410.4400 subpart 20. Please review the following language from the rule:

MANDATORY EIS CATEGORIES.

Subpart 1. Threshold test.
An EIS must be prepared for projects that meet or exceed the threshold of any of subparts 2 to 25. Multiple projects and multiple stages of a single project that are connected actions or phased actions must be considered in total when comparing the project or projects to the thresholds of this part.

Subp. 20. Wetlands and public waters.
For projects that will eliminate a public water or public waters wetland, the local government unit shall be the RGU.

It is apparent to me that proceeding with this work or requiring the township to proceed with this work without proper applications and review will subject the District to the enforcement procedures under the Wetland Conservation Act and State Environmental Quality Board. I encourage the District to take the time to review the applicable statutes and rules and reconsider the proposal to lower the outlet to the elevation stated in the Red Lake Watershed District meeting minutes on August 9th, 2018.

It is my hope that this is a misunderstanding and not the District’s intent to willfully disregard these regulations. On several occasions at past meetings the question of impacts to wetland, the
required project application and the need for a plan has been addressed. Thus, it draws my concern that the District would proceed with this work without taking the necessary steps.

Respectfully,

Michael Stenseng, Technician
Environmental Services

Cc:

Chester Powell, Program Technician Clearwater SWCD
Jamin Carlson, Water Plan Coordinator Clearwater SWCD
Matt Johnson, Wetland Specialist MN BWSR
Neal Illies, Clearwater County District 3 Commissioner
Joseph Stattelman, Water Resource Enforcement Officer MN DNR
Brent Mason, Regional Hydrologist MN DNR
Tim Gray, Conservation Officer MN DNR
Dear Clearwater County Environmental Services:

Our office has had a chance to review your recent correspondence of October 8, 2018. After review of the same, and in consultation with Red Lake Watershed District Administrator, Myron Jesme, the watershed district respectfully disagrees with your conclusions and interpretation.

As you may be aware, the Red Lake Watershed District did apply to the Minnesota Department of Natural Resources for a letter or permission in relation to the ordered repair. The same was obtained on October 2, 2018. A copy is attached hereto. The Minnesota Department of Natural Resources was fully aware of the fact that the ordered repair would result in the lowering of the water level of Lower West Four-Legged Lake and Upper West Four-Legged Lake.

After being allowed to review and identify any regulatory concerns or requirements, the Minnesota Department of Natural Resources did grant written permission to complete the repair work as ordered by the Red Lake Watershed District Board of Managers.

Sincerely,

[Signature]

Delray Sparby

DLS/ds

cc. Myron Jesme, Administrator
October 2, 2018

Myron Jesme, Administrator
Red Lake Watershed District
1000 Pennington Ave.
Thief River Falls, MN 56701

Re: Red Lake Watershed District, Repair of Judicial Ditch No. 5 RLWD Project No. 102

Dear Mr. Jesme,

This letter is in response to your request on September 19, 2018 for a Letter of Permission from the DNR. We view this contact as meeting the DNR notification requirements under 103E.701-Subd. 2. Which allows us the opportunity to agree on repair depth and identify any regulatory concerns or requirements.

Your request is a result of an order by the RLWD Board of Manager to repair the 36” outlet culvert on Judicial Ditch No. 5 on 233rd Ave. located in Clearwater County, which is the outlet of West Four Legged Lake to an elevation of 1426.0 (NAVD 88). Judicial Ditch No. 5 runs through and includes three public water basins that are also part of this system; West Four Legged Lake (DOW 15-2801), Upper West Four Legged Lake (DOW 15-2801) and Upper East Four Legged Lake (DOW 15-2700). Judicial Ditch No. 5 was constructed in 1921 and plans provided show that the culvert was originally set at 1420.9 ft. (1912 datum). Since the Watershed District is completing the culvert lowering as a repair according to 103E, a DNR Public Waters Work permit is not required.

The proposed repair of Judicial Ditch No. 5 is subject to section 103E.011 subdivision 3 because it will lower the level of Lower West Four-Legged Lake and Upper West Four-Legged Lake which are public waters and part of the public drainage system. Therefore, permission from the Commissioner of DNR is required.

Permission is hereby granted to complete the repair work as referenced in the repair plan provided by email on September 19th and attached. Please provide the area hydrologist as-built survey plans for the area immediately adjacent to and within West Four Legged Lake within 30 days after completing the project. Any changes to the plans for the culvert lowering or other work on this system could require additional permits or permissions and must be approved in writing by the DNR prior to commencement of work.

Any questions please feel free to contact Area Hydrologist Stephanie Klaam at 218-681-0947 or stephanie.klaam@state.mn.us.

Sincerely,

Nathan Kestner
NW EWR Regional Manager

Cc: Julie Ekman, Conservation Assistance and Regulations Section Manager
    Steve Colvin, EWR Deputy Director
    Tom Groshens, EWR North District Manager
    Stephanie Klaam, Area Hydrologist
    Theresa Olson, Assistant Regional Manager
    Jaime Thibodeaux, Environmental Assessment Ecologist

Minnesota Department of Natural Resources • Ecological and Water Resources
2115 Birchmont Beach Rd. NE, Bemidji, MN 56601
FOUR LEGGED LAKE OUTLET
CULVERT LOWERING

JD 5 Project. 102
October 11th & 12th & 22nd
2018
Looking east, coffer dam with pump
Looking west, removal of old culvert

Dyrdahl Construction, out of Leonard
Looking west, removal of old culvert
Looking west, Placing bedding
Looking west, tamping southside of new culvert
Looking South, Outlet with rip rap and fabric
Looking east, inlet with riprap and fabric
Looking west at inlet, road being restored before gravel is added
Restored road with gravel, looking south

Restored road with gravel, looking north
October 23\textsuperscript{rd} water surface elevation flowing through culvert: 1427.04’

October 15\textsuperscript{th} water elevation prior to channel cleaning: 1426.28’

Cleanout ~200 feet upstream of inlet
CULVERT ELEVATION

- Final Inlet elevation: 1426.08’
- Final Outlet elevation: 1425.33’
- Design elevation: 1426.0’
- Design elevation: 1425.5’
WHEREAS, a Petition was submitted for the establishment of a new public drainage ditch under Minnesota Statutes 103E known as Red Lake Watershed District Project No. 177; and

WHEREAS, Jerry Pribula, Pribula Engineering & Surveying, was appointed engineer to provide a Preliminary Engineer's Report; and

WHEREAS, a Preliminary Engineer's Report was submitted to the Red Lake Watershed District Board of Managers; and

WHEREAS, a Preliminary Hearing was held at 10:00 a.m. at the offices of the Red Lake Watershed District on April 26, 2018; and

WHEREAS, prior to the Preliminary Hearing, the Petition was found to be adequate and legally sufficient as determined by the Watershed District Attorney and reported to the Watershed District; and

WHEREAS, proper notice of the Preliminary Hearing was provided; and

WHEREAS, advisory comments were read from the DNR, Board of Water & Soil Resources, and public comment and questions were taken regarding the Preliminary Engineer's Report.

NOW, THEREFORE, based on the testimony of the engineer and other evidence provided at the Preliminary Hearing, the Red Lake Watershed District Board of Managers, acting as Drainage Authority for Red Lake Watershed District Project #177, makes the following Findings and Order:

1. That the proposed drainage project outlined in the Petition, or as modified and recommended by the engineer, is feasible.

2. There is a necessity for the proposed drainage project.

3. The proposed drainage project will be of public benefit and promote the public health, after consideration of the environmental and land use criteria in Section 103E.015, Subd. 1.

4. The outlet is adequate.
NOW, THEREFORE, the Preliminary Engineer's Report is hereby approved and the engineer is directed to proceed to prepare a Detailed Survey and Plans and Specifications for the proposed drainage project and submit a Detailed Survey Report to the Drainage Authority as soon as possible. That Jerry Bennett, Robert Wagner, and Roger Beiswenger are appointed as viewers and directed to provide a Viewers' Report concerning the establishment of this project.

Dated this 26th day of April, 2018.

RED LAKE WATERSHED DISTRICT
BOARD OF MANAGERS

_________________________________________
Dale M. Nelson
President, Red Lake Watershed District

_________________________________________
LeRoy Ose
Secretary, Red Lake Watershed District

Authorized by resolution of the Red Lake Watershed District on the 26th day of April, 2018, directing the preparation of the above Findings and Formal Order.
5.2.2.1 Establishment of MS 103D.729 Water Management Districts

5.2.2.1.1 Overview
At the May 9, 2018 meeting in Grygla, MN, the Policy Committee authorized the establishment of eight Water Management Districts (WMD) through this plan. This funding option can only be used to collect charges to pay costs for projects initiated under MS 103D.601, 103D.605, 103D.611, or 103D.730. To use this funding method, Minnesota law (MS 103D.729) requires that the area to be included in the WMD be described, the amount to be charged identified, the methods used to determine the charges described, and the length of time the WMD is expected to remain in force specified.

5.2.2.1.2 Description of Water Management Districts
This plan established the eight planning regions (See Section 1) as the Water Management Districts. The District may create different Water Management Districts under future plan amendments.

5.2.2.1.3 Annual Charge Amount
The maximum WMD revenue limit within each WMD is based on 0.05% of the taxable market value within each planning region. This value will change each year as property values increase or decrease over time. Table X.X shows the total revenue generated by the Water Management District assuming an average of $1.00 per acre fee.

Table X.X: Potential Total Revenue by Water Management District.

<table>
<thead>
<tr>
<th>Planning Region</th>
<th>Area (acres)</th>
<th>Probable Per Acre Charge*</th>
<th>Probable Total Revenue</th>
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<tbody>
<tr>
<td>Judicial Ditch 30/18/13</td>
<td>42,426</td>
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<tr>
<td>Lower Thief River</td>
<td>62,266</td>
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<td><strong>Total Revenue</strong></td>
<td><strong>Total</strong></td>
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<td><strong>$670,123</strong></td>
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* Probable charge per acre for illustration purposes only. The actual charge will be per parcel and determined in accordance with the procedures described within this section.

5.2.2.1.4 Method to Determine Charges

**Table X.X** shows the total revenue generated by a Water Management District assuming a charge of $1.00 per acre. The methods proposed to establish the charges will be based upon the proportion of the total annual runoff volume and/or solids load contributed by a parcel or may be based on the drainage area of the parcel, within a Water Management District.

**Option 1:** The runoff volume method will:

- Use soils and land use data to determine the existing curve number for each parcel within a Water Management District;
- Use the curve number for each parcel and the annual average precipitation depth to compute the annual runoff volume for each parcel;
- Sum the annual average runoff volumes for all parcels within a Water Management District to determine the total annual runoff volume;
- Compute the percentage of the annual runoff volume from each parcel as the ratio of the annual average runoff volume from the parcel and the total annual average runoff volume for the Water Management District (i.e., the “runoff ratio”).

**Option 2:** The solids load contribution method:

- Use the Revised Universal Soil Loss Equation and a sediment delivery ratio representing the portion of the solids and sediment reaching a watercourse, to compute the annual average sediment and solids load for each parcel;
- Sum the annual average solids and sediment loads for all parcels within a Water Management District to determine the total annual average sediment and solids load;
- Compute the percentage of the annual average sediment and solids load from each parcel as the ratio of the annual average sediment and solids load from the parcel and the total annual average sediment and solid load for the Water Management District (i.e., the “sediment ratio”).

**Option 3:** The combination runoff volume and solids load method. The method used to consider both runoff volume and solids load contribution would follow the methodologies listed above for both solids contribution and runoff volume.

Calculation of charges for **Options 1 through 3** would be determined as follows:

- Add the runoff ratio and/or the sediment ratio to compute the “charge ratio” for each parcel within the Water Management District. The amount charged to a specific parcel is the sum of the runoff ratio and the sediment ratio for the parcel, divided by the sum of the runoff ratio and the sediment ratio for all parcels within the Water Management District.
• Apply the charge ratio to the total amount of revenue needed for the Water Management District to carry out the storm water related projects, programs, and activities describe by the plan to achieve the storm water related goals within that Water Management District.

**Option 4:** The drainage area method will:

• Determine the drainage area of each parcel of land within the planning region.

Calculation of charges for **Option 4** would be determined as follows:

• The amount charged to a specific parcel is determined based on the charge ratio. The charge ratio is determined by taking the drainage area of that parcel within the planning region divided by the total area of the planning region.

• Apply the charge ratio to the total amount of revenue needed for the Water Management District to carry out the storm water related projects and programs described by the plan to achieve the storm water related goals within that Water Management District.

Selection of the appropriate process of determining charges will be determined and further refined in Step 3 of the process described in **Section 5.2.2.1.7**.

**Section 5.2.2.1.5 Duration for Existence of the Water Management Districts**

The Policy Committee anticipates that the Water Management Districts will provide funding to assist with the implementation of a variety of storm water (runoff and/or water quality) related projects. The Water Management Districts will remain in existence in perpetuity. Annual assessment of charges could vary from no charges to the maximum WMD revenue limit of the planning region.

**Section 5.2.2.1.6 Use of Funds**

The primary use of the funds collected from charges within Water Management Districts will support stormwater runoff and water quality projects that help achieve the goals of the planning regions which benefit residents within a Water Management District(s).

**Section 5.2.2.1.7 Process to be Used to Create Water Management Districts**

BWSR has provided draft guidance as to the process of creating a WMD. The process involves eight steps. The first two steps are addressed through the revision of the Watershed Management Plan. The remaining steps 3 though 8 must be completed prior to any collection of charges in any WMD.

**Step 1.** Amend Comprehensive Watershed Management Plan to create a water management district.

Amendment must include:

• Description of area to be in the water management district
• The amount to be raised by charges (total amount is necessary if fixed time for water management district to be in force, otherwise annual maximum (cap) amount)
The method that will be used to determine the charges
- The length of time the water management district will be in force (perpetuity is acceptable)

**Step 2.** Approval of Plan amendment under M.S. § 103D.411 or as part of a revised Plan under M.S. § 103D.405.
- Revised Plan, or petition and amendment, sent to BWSR
- BWSR gives legal notice, and holds hearing if requested
- BWSR orders approval or prescribes plan or amendment
- BWSR notifies WD managers, counties, cities, SWCDs

**Step 3.** Policy Committee refines methodology for computing charges.

**Step 4.** Policy Committee determines and sets charges for all properties within the water management district after identifying scope of project and deciding method(s) of funding project.

**Step 5.** Policy Committee develops collection mechanism.
- Request County or Counties to collect, Contract with a private vendor (e.g. electric cooperative), or Billing and collection by Watershed District

**Step 6.** Policy Committee holds hearing, orders the establishment (implementation) of a project in the water management district, and initiates stormwater utility charges.
- Projects implemented must be ordered by the managers
- Order for project must specify funding method(s)
- Watershed District must notify counties, cities, and towns within the affected area at least 10 days prior to a hearing or decision on projects implemented under this section of statute

**Step 7.** Policy Committee establishes a separate fund for proceeds collected from the stormwater utility charges.

**Step 8.** Resolution of Disputes. Local governments may request BWSR to resolve disputes pursuant to M.S. § 103B.101, Subd. 10.
RELEASE OF CLAIMS AND INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

That Releasor, LeRoy Christensen, being of lawful age, for the sole consideration, allowing entry onto Brandt Impoundment, Parnell Impoundment, Louisville/Parnell Impoundment to remove pocket gophers, receipt of which is hereby acknowledged, do hereby and for his heirs, successors, and assigns release, acquit and forever discharge the Red Lake Watershed District, its Board Members, Employees, Representatives Staff and their successors and assigns, (hereinafter “the Red Lake Watershed District”), of and from any and all claims, actions, causes of action, demands, rights, damages, costs, expenses and compensation of whatever kind and of whatever nature, which now exist or which may hereafter accrue on account of or in anyway growing out any negligence on the part of the parties hereby released in regards to trapping of pocket gophers on portions of the Brandt Impoundment, RLWD Project 60D, Parnell Impoundment, RLWD Proj. 81, and the Louisville/Parnell Impoundment, RLWD Project No. 121, by and between Releasor and the Red Lake Watershed District.

Furthermore, the Releasor, agree to indemnify and hold harmless the Red Lake Watershed District from any liability to third parties, including attorney’s fees and costs, for any liability or claims against the Red Lake Watershed District in relation to the above referenced matter between Releasor and the Red Lake Watershed District.

The Releasor hereby declares and represents that no promise, inducement or agreement not herein expressed has been made to the Releasor, and that this Release contains the entire agreement between the parties hereto, and that the terms of this Release are contractual and not a mere recital.

THE RELEASOR HAVE READ THE FOREGOING RELEASE AND FULLY UNDERSTAND IT.

DATED: 10.24.18

LeRoy Christensen
17721 140th Avenue SE
Red Lake Falls, MN  56750
218-253-2048
Permit # 18-145

Status Report: Approved

Applicant Information

<table>
<thead>
<tr>
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<th>Organization</th>
<th>Address</th>
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<tbody>
<tr>
<td>Robert Mayer</td>
<td></td>
<td>21475 300th Street SE</td>
<td></td>
<td>tel: 218-687-3085</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Erskine, MN 56535</td>
<td></td>
<td>mobile:</td>
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<td></td>
<td></td>
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General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: Polk Township: Badger Range: 42 Section: 15 1/4: NW1/4

(4) Describe in detail the work to be performed. Install entrance and culvert in east ditch of township road (or span bridge)

(5) Why is this work necessary? Explain water related issue/problem being solved. Access to property.

Status

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<tr>
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<tr>
<td>Received</td>
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<td>Oct. 22, 2018</td>
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Conditions

P.A. #18145 - Robert Mayer - “after-the-fact” permit – for Board on Oct. 25th (see letter sent to applicant on October 16, 2018)

Red Lake Watershed District (RLWD) approval to remove the existing 24 in. diameter culvert and install a field entrance with a 36 in. diameter culvert, or applicant may install a ‘span bridge’ across the ditch as per approval of Badger Township specs/conditions; proposed work is within township road Right-of-Way. For proposed work on lands not owned by applicant, he/she must obtain, in writing, permission from the affected landowners to perform proposed work. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166)

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.
October 16, 2018

Robert Mayer
21475 300th St. SE
Erskine, MN  56535

Re: Non-permitted work (field entrance & culvert) – Polk Co. – Badger Twp. – NW ¼ - sec. 15

Dear Robert:

Thank you for our meeting yesterday, and as we discussed, this is a follow up letter that I said I would be forth coming.

Our office was recently notified by Badger Township that a field entrance and culvert were installed within township road right-of-way in section 15, and they asked us to review the matter.

This type of work does require a Red Lake Watershed District (RLWD) permit application, which was not received. Therefore, as directed by the Red Lake Watershed District (RLWD) Board of Managers, this letter is a first, and only notification, pertaining to unauthorized/unpermitted work. It is in reference to the field entrance and a 24 in. diameter culvert, installed in the east ditch of Badger township road (210th Ave. SE) at the location mentioned above.

During our meeting, we looked at topography maps (steep gradient), drainage area, existing culvert sizes and discussed the need for a larger diameter culvert (36 inch) which you agreed to, at your entrance, to adequately pass flows received from the area upstream. A 42 in. x 29 in. “arch” type culvert would also be acceptable, or, your idea of a ‘span’ timber bridge with adequate waterway may also an option.

Since proposed work is within the township road right-of-way, approval from Badger Township will also be required, and depending on which option you choose, (culvert, or bridge) certain conditions will apply for road safety concerns. Culvert installation option appears to be the most cost effective and easiest to install.

The RLWD permit you reviewed and signed yesterday will be considered an “after the fact” permit, and will be reviewed/processed in the normal manner. I will discuss your permit at the next RLWD Board of Managers meeting, on October 25, 2018. You are not required to attend.

Sound Water Management
Robert Mayer
Page 2
October 16, 2018

In the future, if you plan to do any work that requires a permit application, submit to our office in a timely manner so appropriate inspection and review can be completed prior to the actual work. Permit applications and rules are available via postal mail or on our web site at www.redlakewatershed.org

Please keep in mind, that if there is a second violation of work being done without a proper permit application, the RLWD Board of Managers permitting policy states, in part, that work done without a permit may be subject to Administrative fees and/or, that the work already done, be restored to its recent original condition.

Prior to any work concerning your permit application, please notify our office so we can address specific issues/details.

If you have any questions, please call our office and speak to myself or Administrator Myron Jesme.

Sincerely,

Loren Sanderson
Engineering Specialist

Enclosures:
Pc: Terry Sorenson - RLWD Board Manager – East Polk Co.
Clerk – Badger Township
Badger Township
31214 190th Ave SE
Erskine, MN 56353

Red Lake Watershed District,

As the Clerk of Badger township, I am writing to you in concern about the size of a culvert
Between sections 15 & 16, approximately 1/3 mile south of 300th Street SW.

Badger township board request that you please review the size of this culvert to ensure
that it is the proper size.

Thank you,
Badger Township Board
Karen Johnson/Clerk

K. Johnson
APPLICATION FOR PERMIT
RED LAKE WATERSHED DISTRICT
1000 Pennington Avenue South
Thief River Falls, MN 56701
218-681-5800

TO THE BOARD OF MANAGERS:

Applicant's Name: ROBERT MAYER

Telephone Number: 218-681-3085

Address (Street, RFD, Box No., City, State, Zip):

21475 300th ST SE ERSKINE, MN 56535

Project Location: BADGER Township (Name & #) T-149-26N Range # 42-W County POLK

Quarter Section(s) NW Section(s) 15

Type of Work Proposed:

[ ] Excavate [X] Install [X] Channel

[ ] Fill [X] Remove 24" [ ] Culvert (Size 36") DA OR [ ] Erosion Control

[ ] Drain [ ] Other [ ] Bridge (Size) TIMBER [ ] Tile

[ ] Construct [ ] Dam [ ] Bridge to span [ ] Other

[ ] Ditch

Description of work to be done: REMOVE EXISTING 24" DIA. INSTALL ENTRANCE & CULVERT IN EAST DITCH OF TWP. RD.

Estimated drainage area: acres or sq. mile(s) (OR A SPAN BRIDGE)

Work is necessary because: ACCESS TO PROPERTY

I hereby make application for a permit to proceed with the proposal described above and have attached all supporting maps, plans, and other information submitted with this application. The information submitted and statements made concerning this application are true and correct to the best of my knowledge. Obtaining a permit from the Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law.

Signature of landowner: 

Date: 10-15-18

For Office Use Only P.A. No. 18145
Nestled in the heart of northwestern Minnesota, Fosston is in the center of many natural attractions and offers a variety of activities. Whether your passion is snowmobiling, hunting, fishing, golfing or birdwatching, it's all within less than an hour's drive from Fosston.
Mayer NW 15

Generated with the GeoMOOSE Printing Utilities
Permit # 18-142

Status Report: Approved

Applicant Information

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<td>Rocksbury Township</td>
<td>10617 130th Avenue NE</td>
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<td>Thief River Falls, MN 56701</td>
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General Information

(1) The proposed project is a:
- Culvert Installation / Removal / Modification

(2) Legal Description
- County: Pennington Township
- Rocksby Range: 43
- Section: 33
- NE1/4

(3) County: Pennington Township
- Rocksby Range: 43
- Section: 33
- NE1/4

(4) Describe in detail the work to be performed:
- Replacing existing 18" culvert

(5) Why is this work necessary? Explain water related issue/problem being solved:
- Existing culvert is rusted out.

Status

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<th>Notes</th>
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<td>Oct. 15, 2018</td>
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Conditions

P.A. #18142 Rocksby Twp. - Pennington Co. – sec. 33, 26 – remv. old 18" dia. csp & install new 18" dia. csp centerline culvert - approve

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.
### Applicant Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Address</th>
<th>Email</th>
<th>Phone Number(s)</th>
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<tbody>
<tr>
<td>Dale M. Nelson</td>
<td></td>
<td>10367 140th Street NW</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Thief River Falls, MN 56701</td>
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### General Information

1. The proposed project is a: Culvert Installation / Removal / Modification
2. Legal Description
3. County: Pennington Township; Rocksbury Range: 43 Section: 7 1/4: NW1/4 NE1/4
4. Describe in detail the work to be performed. Install 18" culvert
5. Why is this work necessary? Explain water related issue/problem being solved. Additional access to field.

### Status

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</table>

### Conditions

P.A. #18143 Red Lake Watershed District (RLWD) approval to install a field entrance with an 18 in. diameter culvert, as per approval of Roeksbury Township specs/conditions; proposed work is within township road Right-of-Way. For proposed work on lands not owned by applicant, he/she must obtain, in writing, permission from the affected landowners to perform proposed work. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166)

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.
Permit # 18-144

Status Report: Approved

Applicant Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Address</th>
<th>Email</th>
<th>Phone Number(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trent Stanley</td>
<td></td>
<td>30598 270th Street NE</td>
<td></td>
<td>tel:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Goodridge, MN 56725</td>
<td></td>
<td>mobile: 218-689-3192</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>fax:</td>
</tr>
</tbody>
</table>

General Information

(1) The proposed project is a: Culvert Installation / Removal / Modification
(2) Legal Description
(3) County: Marshall Township; Grand Plain Range: 41 Section: 36 1/4; SW1/4
(4) Describe in detail the work to be performed. Install 36" culvert in crossing.
(5) Why is this work necessary? Explain water related issue/problem being solved. Gain access to 280th Avenue NE for safety purposes.

Status

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<th>Date</th>
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<tbody>
<tr>
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<td>Oct. 25, 2018</td>
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<tr>
<td>Received</td>
<td>None</td>
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Conditions

P.A. #18144 Red Lake Watershed District (RLWD) approval to install a field entrance with a 36 in. diameter culvert, as per approval of Grand Plain Township specs/conditions; proposed work is within township road Right-of-Way. For proposed work on lands not owned by applicant, he/she must obtain, in writing, permission from the affected landowners to perform proposed work. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166)

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.
Permit # 18-146
Status Report: Approved

Applicant Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
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<tbody>
<tr>
<td>Mike Tiedemann</td>
<td></td>
<td>27470 132nd Street SW</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Euclid, MN 56722</td>
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General Information

(1) The proposed project is a:
   Culvert Installation / Removal / Modification
(2) Legal Description
(3) County: Polk Township: Belgium
   Range: 46 Section: 19 1/4: SE1/4 NE1/4
(4) Describe in detail the work to be performed, *Install 30" field crossing culvert on the 1/2 mile line.*

Status

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<th>Date</th>
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<td>Oct. 25, 2018</td>
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<td>Received</td>
<td>None</td>
<td>Oct. 17, 2018</td>
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Conditions

P.A. #18146 Red Lake Watershed District (RLWD) approval to install a field entrance with a 30 in. diameter culvert, as per approval of Belgium Township specs/conditions; proposed work is within township road Right-of Way. For proposed work on lands not owned by applicant, he/she must obtain, in writing, permission from the affected landowners to perform proposed work. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166)

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.
Permit # 18-147

Status Report: Approved

Applicant Information

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Philip Quam</td>
<td></td>
<td>29491 320th Street SE</td>
<td></td>
<td>tel:218-563-4365</td>
</tr>
<tr>
<td></td>
<td></td>
<td>McIntosh, MN 56556</td>
<td></td>
<td>mobile:</td>
</tr>
<tr>
<td></td>
<td></td>
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<td></td>
<td>fax:</td>
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General Information

(1) The proposed project is a:

Channel Stabilization or Restoration, Erosion Control, and Other Water Related Facilities

(2) Legal Description

(3) County: Polk Township; King Range: 41 Section: 5 1/4: SW1/4

(4) Describe in detail the work to be performed, Install grade stabilization structure for erosion.

(5) Why is this work necessary? Explain water related issue/problem being solved, Gully erosion is present.

Status

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<td>Received</td>
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<td>Oct. 22, 2018</td>
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Conditions

P.A. #18147 – Grade stabilization structure / erosion control Red Lake Watershed District (RLWD) approval as per Natural Resource Conservation Service plans submitted with permit application.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.
Red Lake Watershed District - Administrators Report

October 25, 2018

Red River Watershed Management Board – Leroy attended the RRWMB meeting held at the Roseau River Watershed District in Roseau at 9:30 am, October 16, 2018. I was not able to attend due to conflicts in my schedule.

Red River Flood Damage Reduction Work Group – The RRFDRWG meeting will be held 9:30 am Tuesday October 30th at the RLWD office.

Red River Watershed Management Board Special Meeting – I attended the special meeting held by the RRWMB October 24th at Bremer Bank in Warren. I have included in your packet the agenda and supporting documents that were discussed.

Minnesota Department of Transportation – I have been asked by the City of TRF to attend a meeting at 9:30 am Wednesday October 31st at the City Council Chambers. This meeting is to discuss all the partnership projects between the City of TRF and MnDOT. The TRF Westside FDR Project is one of many projects located in the city of TRF.

Red Lake River 1W1P – There is a PWG meeting at 1:00 pm November 1st. This meeting is intended to review information such as proposed projects, PTMApp, MPCA 319 Grant and PCD 96 outlet repair project. I have included in your packet the agenda and proposed project timelines.

Thief River 1W1P – Meeting that was scheduled to held yesterday in Grygla, October 10th that was canceled due to the weather, will be rescheduled for 9:30 am November 14th in Grygla. The Planning Work Group will be holding a conference call November 2nd to review items such as budget, draft Water Management District section as well as Section 5.

RRWMB 2019 Resolution Compilation – I have included in your packet the RRWMB, 2019 Resolution Compilation. This document shows what each watershed district feels are important to their district. If there is something that you feel should be changed concerning our position on resolutions let me know and I will forward to Rob and Lisa.
Red Lake River
One Watershed, One Plan
Planning Workgroup
November 1, 2018
1:00 PM
Location: TBD
Conference Room

Facilitator: Peter Nelson
Note taker: VOLUNTEERS?

LGU Lead staff: Myron Jesme, Tanya Hanson, Nicole Bernd, Peter Nelson, and
BWSR Board Conservationist staff: Matt Fischer

Invitees:

Preparation:

Please bring:

Agenda Items

<table>
<thead>
<tr>
<th>Topic</th>
<th>Purpose</th>
<th>Time allotted</th>
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<tbody>
<tr>
<td>✓ Review Draft Policy Committee Agenda</td>
<td>DISCUSS</td>
<td>1:00 -</td>
</tr>
<tr>
<td>✓ Grants – Clean Water Fund, 319, NACD, CD 96, and PTMapp</td>
<td>DISCUSS</td>
<td></td>
</tr>
<tr>
<td>✓ Project Implementation</td>
<td>DISCUSS</td>
<td></td>
</tr>
<tr>
<td>✓ Plan Amendment</td>
<td>DISCUSS</td>
<td></td>
</tr>
<tr>
<td>✓ Public Hearing – December 19th, Notices, Other</td>
<td>DISCUSS</td>
<td></td>
</tr>
<tr>
<td>✓ Project Request – West Polk</td>
<td>DISCUSS</td>
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Post Meeting Assignments:

Other: Budget/Financial?
<table>
<thead>
<tr>
<th><strong>2018 – Year 1 Goals</strong></th>
<th><strong>2019 – Year 2 Goals</strong></th>
<th><strong>2020 – Year 3 Goals</strong></th>
<th><strong>2021 – Year 4 Goals</strong></th>
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</thead>
<tbody>
<tr>
<td>SWCDs and/or Area 1 TSA will survey and design 26 side water inlets.</td>
<td>SWCDs and/or Area 1 TSA will survey and design 70 side water inlets.</td>
<td>SWCDs and/or Area 1 TSA will survey and design 70 side water inlets.</td>
<td>The Ditch Authority or private contractor will install 26 side water inlets. SWCD or TSA staff will inspect installed side water inlets.</td>
</tr>
<tr>
<td>The Planning Workgroup will develop percent based Cost-Share recommendations for Policy Committee approval.</td>
<td>TSA staff will survey and design an 1100' streambank stabilization project for a legal ditch outlet.</td>
<td>A contractor will be hired for construction of the streambank stabilization project. TSA staff will inspect once completed.</td>
<td></td>
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<tr>
<td>The Ditch Authority and/or SWCD will be responsible for contacting and meeting (if needed) 20 landowners along legal ditch systems to discuss Side Water Inlet installation.</td>
<td>The Ditch Authority and/or SWCD will be responsible for contacting and meeting (if needed) 40 landowners along legal ditch systems to discuss Side Water Inlet installation.</td>
<td>The Ditch Authority and/or SWCD will be responsible for contacting and meeting (if needed) 25 landowners along legal ditch systems to discuss Side Water Inlet installation.</td>
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<td>SWCD and RLWD will determine sources for grant match (Ditch Authority, RLWD, SWCD, or Federal). A system for tracking projects will also be developed.</td>
<td>The Ditch Authority or private contractor will install 70 side water inlets. SWCD or TSA staff will inspect installed side water inlets.</td>
<td>The Ditch Authority or private contractor will install 70 side water inlets. SWCD or TSA staff will inspect installed side water inlets.</td>
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<tr>
<td>SWCDs and the TSA will confirm the location and length of a legal ditch outlet that needs to be stabilized between Thief River Falls and Crookston (CD 96, CD 1 R/S, or other outlet)</td>
<td>SWCDs will work with NRCS staff to sign up producer(s) for exclusion fencing/prescribed grazing plan through EQIP. Goal is 80 Acres. NRCS staff will develop a conservation plan for the landowner.</td>
<td>SWCDs or County will hire a licensed inspector to conduct a septic system inventory that identifies systems that are imminent threats to public health and safety.</td>
<td></td>
</tr>
<tr>
<td>Using NACD grant dollars, a SWCD will hire a Technician to assist with survey and design for EQIP projects including side water inlets.</td>
<td>SWCD or County will develop a septic system inventory workplan for M3 or M4 management area and bring to their respective County Board for approval. The SWCD or County will apply for septic system inventory grant through the MCPA.</td>
<td></td>
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The table below illustrates the types of resolutions that were submitted to the RRWMB for review during the development of 2019 legislative priorities. These resolutions were reviewed by the RRWMB Legislative Committee on Monday, October 15, 2018. The resolutions were also briefly discussed by the RRWMB Managers on October 16, 2018. Copies of all resolutions submitted by member watershed districts are available by contacting the RRWMB.

<table>
<thead>
<tr>
<th>District</th>
<th>$250,000 Levy Limit</th>
<th>Per Diem</th>
<th>Governor Appointments</th>
<th>DNR WMA Plans</th>
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