

minutes

MEETING MINUTES FROM THIEF 1W1P – AUGUST 18, 2017

MEETING INFORMATION

Date:	August 18, 2017	Location:	RLWD
Time:	9AM	Call-In Number:	N/A
Invitees / Attendees:	Planning Work Group (PWG) Advisory Committee (AC) Policy Committee (PC)	Facilitator:	Drew Kessler, HEI
PWG Lead:	Peter Nelson		

AGENDA ITEMS

	ACTION	TIME
1. Welcome and Introduction	-	10 Min
2. Vision presentation	-	60 min.
a. Planning Definitions (Issues, Resources, Res. Concerns)	Decide	15 min.
3. Providing Input on Priority Resource Concerns and Issues	Decide	10 min.
4. Meeting Schedule	Decide	10 min.
5. Stakeholder Participation Plan	Introduce	15 min.
6. Outline	Introduce	20 min.
7. Prioritization Matrix	Introduce	15 min.
8. Planning Region Boundaries	Introduce	10 min.

MINUTES

Agenda item 1 – Attendance from the meeting is attached.

Agenda item 2.a. – The PC, PWG, and AC **decided** to use the Planning definitions as recommended by HEI. HEI agreed to create a spreadsheet that shows the connections between the definitions used for the Thief River 1W1P and the Red Lake River 1W1P.

Agenda item 3 – The PC, PWG, and AC **decided** to send the Providing Input on Priority Resource Concerns and Issues document as an addendum to the 60-Day notice.

Actions:

- Peter Nelson will email the document to the 60-day notification contact list
- Corey Hanson (Red Lake Watershed District) will post the document to the plan website

Agenda item 4 – The PC, PWG, and AC **decided** to conduct meetings on the 2nd Wednesday of each month starting at 9AM to Noon, to alternate meetings where the AC is required between Thief River Falls and Grygla.

Action:

- HEI revise meeting schedule and send final draft to PWG

Agenda item 5 – HEI **introduced** a draft Stakeholder Participation Plan. The group agreed to provide any comments back to Peter Nelson by September 5th, so that the document can be made available for a decision at the September 13th meeting.

minutes

Action:

- PC, PWG, and AC provide any comments for by September 5th
- HEI revise the document and include in the September 13th meeting materials packet

Agenda item 6 - HEI **introduced** a draft Plan Outline. Bryan Dwight recommend that section 2.6 Emerging Issues be revised to include a subsection titled Land use and Procedures to account for additional emerging issues within the Thief River Watershed that might not be adequately captured in the other subsections. Bryan was flexible on the exact title. Laurie Fairchild recommended that sections 5.4 through 5.6 be place under a separate heading to differentiate them from the other Implementation Programs.

Action:

- HEI will revise the plan outline and include it in the materials packet for the September 13th meeting
- The PWG will make a decision recommendation at the September 13th meeting on the use of the Plan Outline

Agenda Item 7 - HEI **introduced** a draft Prioritization Matrix. Member recommended that more of an emphasis be placed on including items related to Water Quantity and Flooding, Drought, Drainage Water Management

Action:

- HEI will incorporate feedback received into the draft prioritization matrix
- The matrix will be included in the September 13th meeting packet for additional discussion

Agenda Item 8 - HEI **introduced** draft Planning Region Boundaries. It was recommended that some of the smaller HUC 10 planning regions be collapsed into larger regions to make the size of the planning regions more balanced. AC member distribution was discussed. Suggestion to show AC group representation relative to planning regions.

- HEI will revise the planning regions and include the in the September 13th meeting material packet
- The PWG will make a decision recommendation at the September 13th meeting on the use of the Planning Regions

Other notes-

- Peter Nelson (Pennington SWCD) was identified as the point of contact for submitting comments
- Due dates for items being decided at the October 11th meeting will be set at the September 13th meeting.
- In order to more readily identify individuals and their role in the plan process, the stakeholder groups will be included as attachments to meeting minutes for future meetings.